

TERMS AND CONDITIONS OF SERVICE

Last updated: 2020.05.01

I, Joy Sephton (the Vendor) reserve the following rights with regard to all services provided on the Just eImagine website or in any other forum including, but not limited to, Facebook and other social media.

Note that the word 'Person', as used in this document, applies to any entity.

The act of 'signing' includes a signed and scanned document, as well as an email acceptance that has been acknowledged by the recipient. It is assumed that both parties will take measures to protect their email traffic from unauthorised use.

The word 'Client' as used in this document applies to a Person who has employed the Vendor to provide services.

1. The Vendor shall provide all potential Clients with a quotation, which they must accept before they become liable for any payment.
2. The Vendor has the right to refuse to undertake any project for which a contract has not yet been signed including, but not limited to proofreading and any form of editing. The Vendor shall not be required to provide a reason for this.
3. The Vendor has the right to adjust fees without warning, except in an existing project where a contract has already been signed.
4. The Vendor may see fit to adjust fees in line with the amount of editing and proofreading required as they apply to a project for which no Project Collaboration Contract has yet been signed by the Vendor.
5. If the Vendor agrees in writing to read, proofread or edit a sample portion of a manuscript before agreeing to a price for completing the job, this will not be liable for billing at any stage.
6. The Vendor may choose to advertise special offers or discounts at any time. While these offers are made in good faith, the Vendor reserves the right to withdraw a special offer or discount at any time, without explanation. The Vendor further reserves the right to refuse any Person the right to make use of a special offer or discount at any time, without explanation. All special offers and discounts will also depend on the availability of the Vendor's time, which commodity it is the right of the Vendor to determine.
7. If a special offer or discount features a 'fixed price', this means that until the Vendor decides otherwise, the priced quoted shall not be subject to adjustment based on the amount of editing and proofreading required, or the difficulty of beta reading required. However, the Vendor reserves the right to refuse any Person access to any special offer or discount at any time.
8. No Person shall have the right to question at any time the decision of the Vendor not to provide any advertised services.
9. The Client shall make payment for services in a manner determined by the Vendor and agreed to by both parties.